

Millbrook Library Board of Trustees

October 6, 2026 - 7 pm

Special Meeting to Vote on Contractor for HVAC/Roofing Project

Present: Kay Bishop - President, Mark Vila - Treasurer, Jarratt Clarke - Secretary

Trustees: Vicky Contino, Keith Del Valle, June Glasson, Myndi Hill, Ashley Lempka, Dann Kenefick, Michael Sloan, Jeff Zelevansky, and Library Director - Courtney Tsahalís

Absent: Albert Yoon - Vice President, Jennifer Doro, Heather LaVarnway,

1. Welcome and count quorum

- a. The meeting was called to order at 7:05 pm with a quorum present.

2. Conversation about HVAC contractor presentations

3. Vote

- a. *Kay motioned to approve moving forward with Standback General Contractors LLC for roof and HVAC replacement project proposal, contingent on executing construction documents. Dann seconded. All approved.*

4. Adjournment

- a. Kay motioned to adjourn the meeting at 7:36. Mark seconded. All approved.

Respectfully submitted,
Jarratt Clarke, Board Secretary

Upcoming meetings: 10/20, 11/17, 12/15