

**Millbrook Library Board of Trustees**  
Minutes of meeting April 20, 2021 7 pm (Via “Zoom”)

**Present:** Jodi Fernandes, President, Father Matthew Calkins, Vice President, Mark Vila, Treasurer, Kari Capowski, Secretary. Trustees: Nicki Schermann, Michael Sloan, Elizabeth Vila, Sarah Gonzalez, Kay Bishop, Cacilia Wyman and Library Director Courtney Tsahalalis

**Absent:** James Eades

*Prior to the start our official meeting, Jodi thanked Cacilia, who is resigning from the board and joined us to say goodbye, for her years of dedication to the library. She acknowledged her much appreciated advice, wisdom and hard work on her committees. Cacilia will be greatly missed but we all wish her the best in her future endeavors!*

1. The meeting was called to order at 7:05 pm with a quorum present and the meeting recording began.
2. Michael made a motion to accept the March meeting minutes. Kay seconded and all approved. It was mentioned that a small typo in the February minutes had been corrected.
3. There were no visitors present.
4. President’s Report

Jodi informed the board that it is time to fill out the annual disclosure forms. They are now in PDF form.

5. Library Director’s Report

In addition to Courtney’s attached Director’s Report, she requested the board consider a motion to approve the hiring of Aaron Greene to replace Justin’s position. Courtney will send him an offer letter.

Although in her report, Courtney stated there was nothing to report on Union Vale, late today she did receive an email that a committee has formed in Union Vale to garner support from local library boards to pass a resolution to put a 414 proposition on the ballot. The email stated they need

a commitment by May 5<sup>th</sup>. After some discussion, Jodi made a motion to approve our board support for the 414. Kay seconded and all approved.  
\*Directors Report attached

6. There were no correspondences or communications.

#### Financial Reports

Jodi made a motion to accept the March 18, April 1st and April 15th bills.  
Mark seconded and all approved.

Mark reviewed the financial report with the board.

He made a motion to approve the April 2021 financial report. Jodi seconded and all approved.

\*Financial Report attached

#### 7. Committee Reports

(a) ***Building and Grounds*** James will be joining this committee.

(b) ***Development/Fundraising/Friends*** Needs a new liason to the Friends as well as a new committee chairperson.

(c) ***Long-Range Planning*** Nothing to report

(d) ***Nominating*** Kari reported that we will try to fill the remainder of Cacilia's term. Several names were shared and Sarah told the board a little about them. Kari to reach out to both.

(e) ***Personnel*** Nothing to report

(f) ***Policy*** Nothing to report

8. New Business- Michael brough up Zoom meetings. There was a brief discussion about guidance from MHLS on whether or not these will continue. Courtney stated that all meetings are still remote. Several board members shared a desire to hold a meeting outdoors soon!

9. There was no unfinished business

10. There being no further business to discuss, Jodi made a motion to adjourn at 7:50 pm. Mark seconded and all were in agreement.

Respectfully submitted,  
Kari Capowski  
Board Secretary

Next Meeting- Tuesday May 18th