

Millbrook Library Board of Trustees
Minutes of meeting March 16, 2021 7 pm (Via “Zoom”)

Present: Jodi Fernandes, President, Mark Vila, Treasurer, Kari Capowski, Secretary. Trustees: Nicki Schermann, Michael Sloan, Elizabeth Vila, Kay Bishop, Cacilia Wyman, James Eades and Library Director Courtney Tsahalis

Absent: Matthew Calkins, Vice President

1. The meeting was called to order at 7 pm with a quorum present.
2. Meredith Tiedeman and Eliot Clarke from the Bank of Millbrook Trust Department were present. Meredith gave a brief history of the library trusts and a brief recap of the 2020 investment report.
3. Jodi made a motion to approve the February 16, 2021 meeting minutes. Kay seconded and all approved.
4. There were no additional visitors to tonight’s meeting.

5. President’s Report

Jodi acknowledged that it has been an entire year since we began “Zoom” meetings and that the “Turning Outward” team is starting their training this week.

6. Library Director’s Report

Courtney seconded Jodi’s statement and gave her monthly report to the board. There was some discussion about Abbey teaching a poetry class for adults.

*Directors report attached

7. There were no correspondence or communications.

Financial Reports

Mark went over his report with the board. Kay made a motion to accept the December, 2020 financial report. Sarah seconded and all approved. Mark to send bills out via email for approval this week.

*financial report attached

8. Committee Reports

(a) ***Building and Grounds*** Michael has a meeting with Alteri tomorrow for the HVAC/lighting study.

(b) ***Development/Fundraising/Friends*** Nothing to report

(c) ***Long-Range Planning*** Brief discussion of “Turning Outward”

(d) ***Nominating*** Nothing to report

(e) ***Personnel*** Nothing to report

(f) ***Policy*** Jodi asked for a motion to approve the Environmental Sustainability Policy. Nicki made the motion and Kay seconded. All approved.

9. There was no new business

10. There was no unfinished business

11. There being no further business to discuss, Jodi made a motion to adjourn at 8:25 pm. Cacilia seconded and all were in agreement.

Respectfully submitted,
Kari Capowski
Board Secretary

Next Meeting
Tuesday April 20th