Millbrook Library  
Policy Manual  

Gallery Exhibition Policy  

The Gallery is operated by the gallery manager under the supervision of the Library Director. All exhibits are for the period of one month unless specified otherwise by gallery manager.

Anyone wishing to exhibit art work or other materials in the Gallery must fill out the following submission form. Exhibits are chosen for a variety of reasons including but not limited to availability, artistic integrity, and community interest. The Library reserves the right to refuse to exhibit any work or material that does not advance the mission of the Library or is deemed inappropriate for the Library’s public space.

20% of all sales made by artist/exhibitor are to be given to the Library.

The Library is not responsible for loss or damage to any materials exhibited.

Approved by the Millbrook Library Board of Trustees on June 17, 2014.

Submission Form

Name of artist:  

______________________________________________________________________________

Address:  

______________________________________________________________________________

Phone: ___________________________________ Email: ___________________________________

Web site: ___________________________________

Type of work: (check all that apply)

Painting _____   Photography _____   Mixed Media _____   Drawing _____

Sculpture _____   Masks _____   Textiles_____ 

Other (describe)  

______________________________________________________________________________

Approved by the Millbrook Library Board of Trustees on June 17, 2014.