

Millbrook Library Board of Trustees
Regular Meeting
September 25, 2019 – 7:00 pm
Bennett Room

Meeting called to order by Phil D'Angelo at 7 PM; quorum present

In attendance: Phil D'Angelo, Matthew Calkins, Jonathan Thorne, Michael Sloan, Cacilia Wyman, Mark Villa, Elizabeth Villa, Sarah Gonzales, Kari Capowski; Thomas Finnigan, interim director
Absent: Jodi Fernandez, Mary Beth Whalen, Kerry Weller

Financial Report by Meredith Tiedemann, Bank of Millbrook Trust Office; assisted by Eliot Clarke
discussion of market trends and volatility; report on library trust and investment fund performance;
Matt asked about extension of socially responsible investment strategy into energy field, away from fossil fuel investments, toward renewables; Meredith will look into it and report back.

August Minutes reviewed and approved

President's Report: Phil commended Tom for stepping up as interim and hopes he will consider staying on past January; commended his work on personnel and security system issues. Discussion of Town of Union Vale Library contract; board feels Union Vale should comply with direction supplied by MHLS in letter submitted by Rebekkah Aldrich. Phil will follow up on.

Interim Director's report: Children's lift fixed; personnel changes made: prior teen services coordinator was not good fit; tendered resignation; Terri Konrath, currently serving as clerk, has now moved in that position; she is enthusiastic, youth oriented, professional and reliable; Tom hopes for board approval; also noted that that move created need for new clerk, consequently hired Alicia Luciano for clerk and also hired two new pages: Olivia Iannucci and Rebecca Quick, requested approval by board (see unfinished business)

Tom also working on ascertaining whether spring appeals were sent and some other paperwork was completed; progress being made.

Youth service coordinator report: distributed earlier via email packet

Financial report: Mark summarized accounts; no surprises; circulated account of 9/4 and 9/22 and August revised bills paid or pending. Asked for board to accept reports for June, July August; Elizabeth moved, Kari seconded, all approved.
Payments for bills approved: Sarah moved, Jonathan second, all approved.

Committee Reports

Building and grounds: Michael reported on security camera contracts; looked into several, found Vector to be best in terms of equipment and competitive on price (especially after proposal reduced in light of labor costs: no need for the library to pay "prevailing wages" according to government contract standards). Michael thanks by board for his expert and detailed oversight.

Development/Fundraising/Friends: Cacilia reported proposed fundraising dates: Sat Dec 7-Sat 21 for the holiday auction, opening on Fri 12/6 with parade of lights;; closing party on 12/21; will also repeat mini golf fund-raiser on 3/27 for adults, following day for families; reported that Friends considering different ways to help library: improvements to Franklin porch and lobby, sound system etc.

Long-Range Planning: nothing to report

Nominating: no report

Personnel : no report (discussed earlier)

Policy: no report

New Business: none

Unfinished Business

- a. approval of contract with Vector but no service contract; Kari moved, Sarah seconded; all approved
- b. Personnel hires:

- Terry Konrath as Teen Director; starting at or after 10/7/2019; Sarah moved, Cacilia seocnd, all approved;
- Alicia Luciano as Clerk, starting 9/19/2019; Mark moved, Sarah seconded, all approved;
- Olivia Iannucci as Page, starting 9/23/19; Sarah moved, Mark second, all approved;
- Rebecca Quick as Page starting 8/16/19; Sarah moved, Kari second, all approved.

Meeting adjourned at 8:28

Next Meeting: October 23, 2019

Upcoming Meetings

November 20, 2019

December 18, 2019