

Millbrook Library Board of Trustees - Regular Meeting  
November 20, 2019 – 7:00 pm  
Bennett Room

Meeting called to order by Phil D'Angelo at 7 PM; quorum present

**In attendance:** Phil D'Angelo, Kerry Weller, Jonathan Thorne, Michael Sloan, Cacilia Wyman, Mark Vila, Elizabeth Vila, Sarah Gonzalez, and Thomas Finnigan, Interim Director

**Absent:** Jodi Fernandes, Kari Capowski, Matthew Calkins

**Financial Report** by Mark Vila. Mark Vila makes a motion to approve bills dated 10/31/19 and 11/4/19. Seconded by Elizabeth Vila, all approved.

Mark Vila proposed we renew the CDARS account for a 6-month term. Phil D'Angelo moved, Michael Sloan seconded, all approved.

**President's Report:** no report

**Interim Director's report:** Security cameras have been successfully installed.

**Committee Reports**

**Building and grounds:** A motion was made to approve the use of Cusack and Company to perform the audit. Elizabeth moved, Mark seconded, all approved.

**Development/Fundraising/Friends:** Cacilia reported that the Friends would like to put money into an account for a 12-month period to allow for growth. The Friends are working on improvements in the library such as re-decorating the front entryway. It was noted that any renovations need to abide by fire regulations.

**Long-Range Planning:** no report

**Nominating:** The committee will meet to prepare for upcoming openings on the Board.

**Personnel:** no report

**Policy:** no report

**New Business:** none

**Unfinished Business**

a. Grant update/state aid for library construction - Tom will speak to the library bookkeeper about an updated Restricted Gifts report.

At 7:40pm a motion was made to enter executive session, moved by Kerry, seconded by Cacilia, all approved

At 7:49pm executive session was ended.

\*\*A motion was made to approve the extension of the appointment of Tom Finnigan to April 4th. Sarah moved, Jonathan seconded, all approved.

A motion was made to accept the resignation of current President Phil D'Angelo effective immediately. Cacilia moved, Sarah seconded. All approved with regret and gratitude.

Meeting adjourned at 8:25 pm

Upcoming Meetings: December 18, 2019

Respectfully submitted, Elizabeth Vila