

Millbrook Library

Board of Trustees Monthly Meeting

April 24, 2018 at 7:00 pm in the Bennett Room

1. Count Quorum
2. Accept the minutes of the February 27, 2018 meeting
3. Discussion with public or employee visitors
4. President's Report
 - a. Disclosure Statements follow-up
 - b. Board committee sign-ups follow-up
 - c. Community Report – Review & Approve
5. Library Leadership Reports
 - a. Director's Report
 - b. Youth Services Coordinator Report
6. Communications/Correspondence
7. Financial Reports
 - a. Budget/Finance Committee Report
 - b. Treasurer's Report – David Purcell
 - i. Review & approve Financial Reports
 - ii. Review & approve Monthly Bills
 - iii. Approve Bank of Millbrook Trust Department as the Millbrook Library Investment Adviser
 - iv. Stock Donation Update
 - v. 990 Tax Return
8. Committee Reports
 - a. Building and Grounds
 - b. Development/Fundraising/Friends
 - c. Long-Range Planning
 - d. Nominating
 - e. Personnel
 - f. Policy
9. Unfinished Business
 - a. Approve Appointment of Trustee – Jonathan Thorne
 - b. Approve Technology Plan
10. New Business
 - a. First Reading of Revised Investment Policy (attachment)
 - b. Approve participation, retroactive, in the New York State Library Association - Sustainable Library Certification Program
 - c. Approve Foam Insulation Vendor
11. Personnel
 - a. Approve appointment of Library Clerk – Brittany Palmer
12. Adjournment

Next Meeting: Tuesday, May 22, 2018 at 7:00 p.m.