

## **SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**JULY 14, 2016**

**Attending:** Matt Calkins, Kari Capowski, Chris Colomello, Phil D'Angelo, Kathy Galli, Betty Rae Nittiskie, Margot Peters, David Purcell, Jonathan Thorne, Dawn Tompkins, Kerry Weller

**Also Present:** Stephanie Harrison

The purpose of this meeting was to review the cost estimate for the next phase of our building improvement plan and to give approval to move forward with the construction grant process. The draft project costs for the improvements to the non-fiction room (creation of two quiet study rooms, a teen room and consolidated public computer area):

Construction work (including mechanical, electrical and sprinkler modification/improvements): \$47,700  
Glass wall system (purchased on NY State contract): \$30,000 (may be lower depending on selections)  
Furniture (purchased on NY State contract): \$35,000 - \$55,000 range  
Soft costs (including architectural/design tem services): \$16,500

Anticipated total project cost range: \$129,200 - \$149,200

Kerry is requesting informal approval of this estimate so that Stephanie can send a draft to Rebekkah Smith Aldrich at MHLS.

We have \$125,000 from our donor. The architects have suggested we ask for \$80,000 from MHLS. Kerry asked that we think about other needs (exterior upgrades, lighting, ADA issues, etc.) prior to our regular monthly Board meeting in July. At our July meeting, we will have a more detailed cost estimate and will vote on the Assurances for the project.

Matt moved to accept the cost estimate. Margot seconded. All approved.